

**Site Inspection Format for Building Completion Certificate /
Occupancy Certificate**
Low Risk Buildings

Name of Industrial Area :-.....
SPA Division Office :-.....
Plot Number :-.....
Name of Site Inspector :-.....
Assigned Date of Inspection :-.....
Actual Date of Inspection on Site :-.....

| Sr. No. | Items | Details to be filled by the assigned Site Inspector | Remarks |
|---------|---|---|---|
| 1 | Name of allottee | | |
| 2 | Plot number | | |
| 3 | Plot area in sq.m. | | |
| 4 | Date of Possession | | |
| 5 | Whether plot boundary is as per demarcation done by RO Office? | | |
| 6 | Property Type (Shed, Gala, Plot etc) | | |
| 7 | Type of Industrial Use *(Warehouse Godown & Industrial activities listed in B-1 & B-2 of attached schedule -1 IT, BT & NT) | | *Please refer to Schedule - 1 of MIDC's Circular No. MIDC/CP/C01690/2016 dated 29/06/2016 |
| 8 | Approach Road Width in Meter | | |
| | Approach Road 1 | | |
| | Approach Road 2 | | |

| Earlier approval details in case of extension to the existing building | | | |
|---|--|--|--|
| 9 | Earlier BCC/Approval letter no. & date | | |
| 10 | BUA as per earlier BCC/Approval in sq.m. | | |
| 11 | FSI Consumed as per earlier BCC//Approval | | |
| 12 | Whether the construction is completed as per the approval plan? (Yes/No) | | |
| 13 | Any unauthorised construction done in marginal open space? (Yes/No) If yes then provide details of the same. | | |
| 14 | Any construction demolished? Plan approval is taken but not constructed or demolished at the time of BCC? (Yes/No) | | |

| Construction Details | | | |
|-----------------------------|--|--|--|
| 15 | Architects/Owners letter no. & date of application for BCC | | |
| 16 | Structural Engineers Completion Certificate | | |

Post-Construction

| | | | |
|----|--|--|--|
| 17 | Plumbing Completion Certificate | | |
| 18 | Approved building height in Meter | | |
| 19 | Area of Construction | | |
| | Building 1 | | |
| | Building 2 | | |
| | Total Extra Height Area (If any) | | |
| | Excess Balcony Area (If any) | | |
| 20 | Total BUA in sq.m. (Total construction area completed as on date) | | |
| 21 | Total FSI Consumed as on date | | |
| 22 | Open spaces are as per standards (Yes/No) | | |
| 23 | Parking provided is as per standards (Yes/No) | | |
| 24 | Fire NOC obtained (Yes/No) | | |
| 25 | List of Structures in marginal open space & Built up Area | | |
| 26 | Water Connection (Yes/No) Consumer No. | | |
| 27 | Sewage Connection (Yes/No) Consumer No. (if applicable) | | |
| 28 | Whether septic tank /soak pit drainage line is provided as per approved plan? (Yes/No) | | |
| 29 | Whether water storage tank is provided as per approved plans? (Yes/No) | | |
| 30 | Whether rain water harvesting system is installed? (Yes/No) | | |

| Other Details | | | |
|----------------------|--|--|--|
| 31 | Number of Tree plantation | | |
| 32 | Whether Cross Drainage is provided below the approach road? (entrance to the plot) | | |
| 33 | Whether NOC of water charges is obtained? | | |
| 34 | Details of compound wall | | |

Remarks:.....
.....

Declaration: I hear by declare that the information for Plot noin
.....Industrial Area as mentioned above is true.

Recommendations: We may issue BCCYes /No

Date:

Place:

.....
Signature

.....

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Name & Designation of the Site Inspector